



SECTION 6: OPERATIONS

POLICY 6.16: Video Surveillance Policy

Supporting Policies

[6.42 Use of Information Technologies and Resources](#)

[6.49.01 Safe Schools Policy](#)

Supporting Procedures

Video Surveillance Procedure

Supporting Protocols and Guidelines

Video Surveillance Guidelines

Supporting Templates and Forms

Other Resources

[Education Act](#)

[Municipal Freedom of Information and Protection of Privacy Act \(MFIPPA\)](#)

[Guidelines for the Use of Video Surveillance \(Information and Privacy Commissioner of Ontario\)](#)

[Privacy and Information Management \(PIM\) Toolkit established for School Boards by the PIM taskforce](#)

Approved by Board Resolution # 152-2011-11-08

Reviewed by Board Resolution# 076-2016 06 14

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Policy Statement

It is the policy of the Algoma District School Board that Video Surveillance equipment can be used to comply with its responsibilities and the duties of its employees as set out in the Education Act and Regulations. Video surveillance and the resulting records are to be used for inquiries and proceedings related to maintaining the health, welfare, safety and security, for the protection of property and any criminal activity affecting students, staff, and visitors while on school board premises.

The Board will have established procedures to govern the use of video surveillance and the use of video records that deal with the following:

- a) Notification of the installation of video surveillance equipment
- b) Locations of the equipment
- c) Secure Transmission of Information
- d) Use, Disclosure, Retention, Security and Disposal of Surveillance Records
- e) Access to Personal Information
- f) Covert Surveillance
- g) Privacy Breach Response