

Role of Trustees

Parents or guardians may contact trustees at any time. Trustees will facilitate the communication process between the parent/guardian and the appropriate staff and provide information and direction. Trustees shall direct the parent or guardian to the process to be followed in resolving any concerns or to the appropriate person or step in the process (dependent on the steps the parents/guardians have already undertaken to resolve the concerns at the time the trustee is contacted) but shall not act as a representative of the parents or guardians.

What to do if you have a concern about your child's education (ie: learning, progress, staff, excursions)

The Algoma District School Board recognizes that a close working relationship between school and parents/guardians is essential to fostering and maintaining a strong learning environment. It is recognized that differences of opinion may arise from time to time. It is the practice of the ADSB to address public concerns in a fair, respectful and effective manner. If a parent/guardian has a concern about a school matter, the following procedures are available to the parent/guardian for a review of the issue:

Step 1: Review of the Issue with the Child's Teacher

The parent/guardian is expected to review a concern or issue with the classroom teacher at a mutually convenient time.

Step 2: Review by the School Principal

If the parent/guardian and the teacher are not able to resolve the concern, the parent/guardian may request that the concern be reviewed by the school principal (or designate). The principal (or designate) will review the concern and work to resolve the matter as quickly as possible.

Step 3: Review by the Superintendent of Education

If the parent/guardian and the school principal are not able to resolve the concern, the parent/guardian may request that the concern be reviewed by the school's Superintendent of Education. The superintendent will review the concern as it relates to established policies and procedures and will respond to the parent/guardian.

Step 4: Review by Director of Education

If the parent/guardian and the Superintendent of Education are not able to resolve the issue, the parent/guardian may request the concern be reviewed by the Director of Education. The Director of Education (or designate) will review the concern and respond to the parent/guardian about the concerns.

Trustees

Sault Ste. Marie - Ward 1

Jennifer Sarlo - Chair

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