



**ALGOMA DISTRICT SCHOOL BOARD
SPECIAL EDUCATION ADVISORY COMMITTEE (S.E.A.C.)**

**MINUTES OF MEETING
October 18th, 2022
DT Walkom/Teams
12:00 Start Time**

Present: S. Kitts (North Shore Tribal Council), A. Gauthier (Thrive Child Development Centre) P. Mick (Member-At-Large), Margaret Barbeau (Community Living Algoma)

Trustees: S. Evans, R. Reid

Staff: B. Vallee (Superintendent), C. Phillips (Recording Secretary), K. Viita (System Administrator),

Regrets: N/A

Meeting called to order at 12:00 p.m. With the approval of Chair Mick, Superintendent Vallee to facilitate the remainder of the Teams meeting.

1. Round Table - Introduction of members, staff, and guests.

2. Approval of Agenda and Minutes (September 27, 2022)

- Agenda approval. Moved by. S. Kitts. Seconded by M. Barbeau. All in favour.
- Approval of Minutes. Moved by S. Evans. Seconded by S. Kitts. All in favour.

3. Correspondence: no correspondence this month

4. Presentation: Update on Elders in the Classroom presentation (Sherri Kitts)- postponed

5. Member Organization Updates

S. Kitts (North Shore Tribal Council)

- S. Kitts was Acting Manager while the Elders attended the presentation in Australia.
- Busy working with SERTs.
- Still conducting assessments funded through Jordan's Principle.
- Buildings still being constructed for the primary school. Approximately 30 students currently housed in the gym.
- Participating in a conference in London at the end of the month focused on Psychological assessment reports (e.g. how to read reports and statistics and explain reports to parents).

M. Barbeau (Community Living Algoma)

- October 24th Shelly Moore presentation taking place at Quattro with live-streaming to the East and North. Evening session taking place for families with childcare available. B. Vallee commented that our EAs, Vice-Principals, and Special Education Team will be attending the afternoon session as part of their PD Day agenda.
- Parent Brochure outlining services has been completed.
- Parent's Nights have taken place to provide an overview of services.
- Currently 137 individuals on the wait list, CLA is working on a plan to contact each family and figure out support needs
- Continued focus on school-aged children that are not attending school, how to transition them back and support the transition.

A. Gauthier (Thrive)

- Both locations up and running, although quickly outgrown both of our locations
- Several job postings currently out (e.g. looking for ECE for preschool staffing)
- Assessments running this month

P. Mick (Member- At-Large)

- Nothing to report

6. Report from the Board (Trustees)

- Committee of the Whole Meeting took place October 4th
- Reception took place prior to the meeting to celebrate employees who have attained 25 years of service with the ADSB. This used to take place at end of the year along with Retirement Dinner, however these will now be separate with recognition of 25 Years of Service in the fall, with retirees celebrated at the end of the year.
- Presentation on Multi-Lingual Learners. We currently have approximately 270 multi-lingual learners in our Board.
- Student Census- will take place again this year. This version is a bit more streamlined than the initial data collection survey that was completed a few years ago.
- Health and Safety Policy review. Discussion of the policy pending approval at our next meeting.

7. Report from Administration (B. Vallee & K. Viita)

- **Ongoing SERT Professional Development:** SERT meetings/professional development sessions continued with a focus on the SERT/SELEAD monthly overview document. This document provides a list of priorities and on-going tasks/areas of focus for each month.
- **September Principal's Meeting:** Our Special Education focus for the September Principal's Meeting focused on understanding and implementing a tiered approach to supporting students at the classroom, school, and system level. The tiered approach can be applied in a variety of different contexts based on the student's response-to-intervention.
- **Quarterly Vice-Principal's Meeting:** Our Vice-Principals meet quarterly each year. At our first meeting, the special education focus was on *Applying a Tiered Support Approach to Developing Student Support Plans (SSPs)*. Our student support plans consist of two components – a *Behaviour Support Plan* (which includes a student profile) and a *Safety/Crisis Management Plan* which is needed if a student demonstrates "risk-of-injury" behaviours. Following a review of documents and requirements, vice-principals

had the opportunity to work on some of their school-based plans for supporting students.

- **CAT4/Insight Testing:** As you know, each year we test all Grade 3 students using the *Canadian Achievement Test 4th Edition* and *Insight*. These assessments provide both ability and achievement data and are used as a screening instrument to identify individual needs as well as areas that may require increased focused at the school and system level. Testing is scheduled for the week of October 25th – 28th. This will be the final assessment of Gr.3 students as we will be moving towards assessing our Grade 2 students beginning in the spring of 2023.
- **Special Incidence Portion Claims:** We have been informed by the Ministry that Special Incidence Portion (SIP) claims will need to be completed this year. Some members may recall that over the past few years, due to increased pandemic workload, the Ministry did not require completion of individual claims but used an “average” of the previous three years to provide SIP funding. SIP claims are very labour-intensive so this will require a great deal of staff time to complete prior to the December 16th submission deadline.

8. Next Meeting: November 22nd, 2022

- S. Kitts (North Shore Tribal Council) will arrange a short presentation by her manager regarding the experience at the Indigenous conference in Australia.
- Plan to have in-person meeting in November

9. Motion to adjourn: Moved by A. Gauthier. Seconded by S. Kitts.

Meeting adjourned at 12:45