



SECTION 3: ADMINISTRATIVE COUNCIL

Policy 3.01: Administrative Council

Supporting Policies

Supporting Procedures

Supporting Protocols and Guidelines

Supporting Templates and Forms

Other Resources

Approved by Board Resolution #154-1998 06 23

Approved by Board Resolution #236-2012 05 08

Approved by Board Resolution #056-2018 06 12

COMPOSITION

The Board of Education has established an Administrative Council consisting of all senior officials whose duties are outlined in the Education Act.

The Administrative Council includes:

- The Director of Education
- The Executive Superintendent of Business & Operations
- The Superintendents of Education

TERMS OF REFERENCE

1. The Director of Education shall be Chair of the Administrative Council.
2. The Superintendents, all on the same level of responsibility and authority, shall provide advice and guidance to the Director of Education and assist in carrying out the policies of the Board, develop and implement procedures, programs and supports related to these policies.
3. The Administrative Council shall meet as requested by the Board or by the Director of Education.
4. A "Report of the Director of Education" will be prepared for regular meetings of the Board and/or as required.
5. The Director of Education will have reports submitted on any topics requested by the Board by resolution.